



## University Staff Council – DRAFT MINUTES

March 27, 2024 | 11:00am

Teams meeting

UWSA University Staff Council Mission Statement:

The University of Wisconsin System Administration (UWSA) University Staff Council (Council) endeavors to promote communication among all UWSA University Staff and to be an active participant in the governance of and in the policy development for UWSA. The Council will also promote professional development opportunities for University Staff.

Members: Jeremy Johanski, Diane Waters, Jennifer White, Rose Stephenson, Vivek Deshpande, Dennis Rhodes, David Volz (Admin Liaison), Kelly Cook (HR Rep ex officio)

1. Approve minutes from previous meeting 9/25/23 if available.
2. Elections
  - a. Two terms ended June 2023, 2 more end on June 2024
  - b. Jennifer will send out requests for nominees
    - i. There are fewer University Staff, may need to adjust if the response is low
    - ii. Election
      1. Jennifer will request revised list of University Staff employees emails
      2. See who we know and do some active recruiting
3. Joint Governance updates
  - a. Launching the Office of Employee Engagement and Retention
4. 2025 ATP Proposed change to University Staff Calendar to align with Academic Staff
  - a. Any updates on if they are changing everyone to the same fiscal year?
  - b. Discussed that this would need a New class of worker for ETF, because of how the state does their fiscal year
    - i. Final average earnings on calendar year vs fiscal year.
    - ii. The biweekly calendar changed the final average earning so that the extra payroll period gets into the final year for academic staff
5. Policy review
  - a. [UW System Administrative Policy 1278](#)
  - b. [SYS 1275, Recruitment Policies](#)
  - c. FY 2025 Policy Prioritization. The FY 2025 Policy Prioritization process will begin on Friday, March 29. Each University may request up to 5 policy priorities. Additionally, each of the 4 shared governance groups may submit up to 5 policy priorities. Priority areas should include System Administration policies and proposed actions.
  - d. Could we meet with Academic staff catch up on any HR issues. Joint meeting this summer?

6. Bylaws – do we need to make any updates to reference “Universities” instead of UWSA?
  - a. Rose, Dennis, Jeremy
7. Annual Meeting – need to schedule.
8. New Business?

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