



**The University of Wisconsin System Administration
Academic Staff Committee**

Contact: Jesse Czech
(608) 262-4973

Jesse.Czech@uwss.wisconsin.edu

January 14, 2025

3:00-4:00

Teams or Room 212 780 RGT

ATTENDEES: Sarah Ebben, Jesse Czech, Katie Ptaszek, Shanna Nafoussi, Ka Lia Smith, Ryan Anderson, Cayla Leikin, Lindsey Smeaton, Fay Akindes

NOT IN ATTENDANCE: N/A

AGENDA

1. Opening of meeting (Jesse)
2. New member introduction/onboarding (All)
 - a. After introductions, Jesse reviewed onboarding Powerpoint on Academic Staff Committee structure and responsibilities, subcommittee tasks, and statewide rep group. New members have access to the email listserv and the ASC Teams site.
3. Subcommittee Updates (All)
 - a. Awards – HR will announce the upcoming staff awards and forward nominations to ASC for the Eugene Craven Award for Academic Staff in the spring
 - b. Communications – N/A
 - c. Elections – elections results were announced to academic staff and President Rothman on 12/20/24.
 - d. Personnel Policies/Bylaws and Divisional Representation – N/A
 - e. Resolution Drafting – N/A
 - f. UWSA Policy Review and HR Liaison – the subcommittee to meet with Kelly Cook every other week going forward in her capacity as Interim Chief Human Resources Officer. Will continue to review the Academic Staff Committee handbook for outdated information to correct.

All members should email Jesse with their top 3 subcommittee choices for assignment at the February 13, 2025 meeting.

Next meeting February 13

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uwss.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.

4. UW-Madison bereavement leave initiative (All) – UW-Madison Academic Staff Assembly announced their intention to vote on sending a proposal to the Chancellor regarding the creation of a dedicated bereavement leave policy. Academic Staff Committee will discuss drafting a resolution for creating our own bereavement leave policy.
5. Statewide Rep update (Jesse) – N/A
6. Open discussion as needed (All)
 - a. Ongoing discussion of Academic Staff Committee priorities going forward – include submissions from the election ballots.

Next meeting February 13

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uws.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.