



**The University of Wisconsin System Administration
Academic Staff Committee**

Contact: Jesse Czech
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**April 17, 2024
2:00-3:00 PM
Teams**

NOTES/MINUTES

Attendees: Jesse Czech, Katie Ptaszek, Jenna Swartz, Shanna Lockwood, Cayla Leikin, Sarah Ebben, Ryan Anderson

Not in attendance: Fay Akindes

AGENDA

1. Opening of meeting (Jesse)
2. Updates from divisions (All)
 - a. UWSA – IBE moved to 1st floor of 780 with Extended Campus. Uwsa.edu emails are transitioning to Wisconsin.edu on Monday April 22.
 - b. UWSS – paid parental leave planned for July 1 start date (policy still under review). MyUW Portal to HRS conversion is planned for June.
 - c. UWEX – Extended Campus is being reimagined for enrollment growth and their service/support role in online education. Preliminary recommendations were submitted for diversified/enhanced services and collaborations, new vision statement and mission, and new name.
3. Subcommittee Updates (All)
 - a. Awards – The staff awards ceremony is scheduled for Thursday, April 25.
 - b. Communications – N/A
 - c. Elections – N/A
 - d. Personnel Policies/Bylaws and Divisional Representation – N/A
 - e. Resolution Drafting – N/A
 - f. UWSA Policy Review and HR Liaison – N/A
4. Statewide Rep update (Jesse) - no updates to share, next meeting is 5/3/24

Next meeting May 9, 2024

<https://www.wisconsin.edu/uwsa/shared-governance/academic-staff/meetings/>

Persons wishing to appear before the Academic Staff Committee to address an issue on the agenda, or wishing to request an issue be added to the agenda, are urged to contact the Academic Staff Committee Chair (608-262-4973, jesse.czech@uwss.wisconsin.edu) to do so. Advance notice is requested so that arrangements can be made to appropriately address an issue, including having background information and key contacts available.

5. FY25 policy priorities discussion (All)

- a. ASC consensus is that priorities for policy adjustments are Compensation (career progression) followed by Telecommuting. Jesse entered ASC feedback in Statewide Reps web portal survey (screenshot below). Follow up questions:
 - i. For 1277 Compensation – does the term “academic departments” refer to any kind of academic staff group?
 - ii. For 1228 Telecommuting – could there be a set threshold of mileage for remote day allotment? Could reimbursement of mileage for in-office work be allowed (depending on distance)?
 - iii. For 1210 Paid leave – could bereavement be a separate category for paid leave?
 - iv. For 16 – the Board apparently does not have the ability to grant sabbaticals to non-faculty?



Given the themes outlined under the previous policies, please rank the overarching policies in order of your priorities.

1	UWS Administrative Policy 1277: Compensation (themes relating to career progression, overload calculations for instructional academic staff, etc)	::
2	UWS Administrative Policy 1228: Telecommuting (themes relating to uniform application of telecommuting policy across system and requiring written justification for denial of requests)	::
3	UWS Administrative Policy 210: Educational Assistance for Faculty and Staff (themes relating to required funding of tuition reimbursement program for all campuses/funding program using centralized funds)	::
4	UWS Administrative Policy 1210: Vacation, Paid Leave Banks, and Vacation Cash Payouts (themes relating to ALRA thresholds, paid maternity/paternity leave, and cashing out unused vacation balances)	::
5	UWS Administrative Policy 1227: Standard Office Hours, Legal Holidays, and other UW System Institution Closures (themes relating to summer hours, closing campuses between Christmas and New Years, etc.)	::
6	UWS Administrative Policy 160: Faculty Sabbatical Program (developing a similar program for academic staff)	::

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6. Open discussion as needed (All)

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