



## Consumer's Certificate of Exemption

DR-14  
R. 10/15

Issued Pursuant to Chapter 212, Florida Statutes

85-8012635353C-3	12/31/2017	12/31/2022	STATE GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

UNIVERSITY OF WISCONSIN SYSTEM  
780 REGENT ST STE 255  
MADISON WI 53715-2635

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

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1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.



## Tax Information Publication

# TIP

No: 16A01-03

Date Issued:  
April 27, 2016

### **New, Simplified Process for Nonprofit Organizations to Obtain and Renew Sales Tax Exemption Certificates**

An exemption from Florida sales and use tax is granted to certain nonprofit organizations and governmental entities that meet the criteria described in sections 212.08(6), 212.08(7), and 213.12(2), Florida Statutes. To be entitled to the exemption, Florida law requires that nonprofit organizations and governmental entities (except federal agencies) obtain a sales tax exemption certificate (Form DR-14, *Consumer's Certificate of Exemption*) from the Florida Department of Revenue.

#### **New, Simplified Application**

A new *Application for a Consumer's Certificate of Exemption* (Form DR-5) is now available. The new *Application* streamlines the process for establishing that a nonprofit organization or governmental entity meets the statutory criteria for each exemption category. Information on who qualifies, what is exempt, and how to establish qualification is provided for each exemption category. This new *Application* is available at: [www.myflorida.com/dor/forms](http://www.myflorida.com/dor/forms)

#### **Departmental Review of Expiring Certificates**

Sales tax exemption certificates expire after five years. **However, holders of exemption certificates no longer need to reapply for a new certificate every five years.** The Department will review each exemption certificate sixty (60) days before the current certificate expires.

- For those nonprofit organizations and governmental entities located in Florida, the Department will use available public information to determine whether an organization or entity continues to qualify for a sales tax exemption certificate. If an organization or entity continues to meet the statutory exemption criteria, a new exemption certificate will be issued. If additional information is needed, a letter requesting documentation will be mailed to the organization or entity.
- For those nonprofit organizations and governmental entities located outside Florida, the Department will mail a letter requesting whether the organization or entity wishes to have their certificate renewed. The letter will also provide a list of documentation needed for the Department to renew the exemption certificate.

If the organization or entity fails to respond to the written requests for information or documentation, or the Department is unable to confirm that the organization or entity continues to qualify for an exemption, a written notice denying the renewal of the exemption certificate will be mailed to the organization or entity.

**References: Sections 212.08(6), 212.08(7), 212.084, and 213.12(2), Florida Statutes**