

Academic Libraries 2024-25

Institution: University of Wisconsin-River Falls (240471)

User ID: 55C0011

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report all data for fiscal year (FY) 2024. Fiscal Year 2024 is defined as the most recent 12-month period that ends before October 1, 2024, that corresponds to the institution's fiscal year.

Changes to reporting:

No changes for the 2024-25 data collection period.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2024. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: [Survey Materials](#)
- To access your prior year data submission for this component: [Reported Data](#)
- For more information about the previous survey: [Academic Libraries Survey](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

i Were your annual total library expenses (including staff salaries and wages) for Fiscal Year 2024:

- ☐ Less than \$100,000 ☒ Greater than or equal to \$100,000


Is the library collection entirely electronic?

- ☒ No ☐ Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2024.

Library Collections	Physical			Digital/Electronic		Total
		Prior Year Amount			Prior Year Amount	
Books	243,651	248,610	<input checked="" type="checkbox"/>	1,150,113	875,511	
Databases				140	139	
Media	11,126	12,624	<input checked="" type="checkbox"/>	83,368	139,158	
Serials	5	5		176,833	175,950	
Total	254,782	261,239		1,410,454	1,190,758	1,665,236
 Library Circulation	5,004	6,626		85,966	81,387	90,970

Does your institution have Interlibrary Loan Services ?

☐ No

☒ Yes

Interlibrary Loan Services	Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	2,291	2,721
Total interlibrary loans and documents received	5,868	6,019

Does your institution have Library Staff?

☐ No

☒ Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	<input checked="" type="checkbox"/> 4.00	6.00
Other Professional Staff	0.00	0.00
All Other Paid Staff (Except Student Assistants)	7.00	6.00
Student Assistants	5.90	6.50
Total	16.90	18.50

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= \$100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2024.

		Prior Year Amount
<div><div></div><div>1</div></div> Indicate the number of <u>branch and independent libraries</u> (exclude the main or central library).	<div><div></div><div>0</div></div>	0

<div><div></div><div>1</div></div> Expenses	Amount	
Total <u>salaries and wages</u> for the library staff	<div><div></div><div>633,752</div></div>	652,421

Are staff fringe benefits paid out of the library budget?

<div><div></div><div></div></div>	<div><div></div><div>No</div></div>			
<div><div></div><div></div></div>	<div><div></div><div>Yes</div></div>	Total Fringe benefits	<div><div></div><div>291,487</div></div>	313,067

Materials/services expenses

One-time purchases of <u>books</u> , <u>serial back-files</u> , and other materials	<div><div></div><div>156,791</div></div>	166,133
<u>Ongoing commitments to subscriptions</u>	<div><div></div><div>138,143</div></div>	234,716
All other materials/services costs	<div><div></div><div>488</div></div>	340
Total materials/services expenses	<div><div></div><div>295,422</div></div>	401,189

Operations and maintenance expenses

<u>Preservation services</u>	<div><div></div><div>0</div></div>	0
All other operations and maintenance expenses	<div><div></div><div>84,451</div></div>	87,817
Total operations and maintenance expenses	<div><div></div><div>84,451</div></div>	87,817

Total Expenses	1,305,112	1,454,494
Total Expenses (minus Fringe Benefits)	1,013,625	1,141,427

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:					
<input type="radio"/>	Keyholder	<input type="radio"/>	SFA Contact	<input type="radio"/>	HR Contact
<input type="radio"/>	Finance Contact	<input checked="" type="radio"/>	Academic Library Contact	<input type="radio"/>	Other
Name: <input type="text" value="Julie Pohlman"/>					
Email: <input type="text" value="julie.pohlman@wisconsin.edu"/>					

How many staff from your institution only were involved in the data collection and reporting process of this survey component?	
<input type="text" value="3.00"/>	Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? <i>Exclude the hours spent collecting data for state and other reporting purposes.</i>				
Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	<input type="text" value="16.00"/> hours	<input type="text" value="4.00"/> hours	<input type="text" value="1.00"/> hours	<input type="text"/> hours
Other offices	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours	<input type="text"/> hours

Summary

Academic Libraries Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the [College Navigator](#) website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the [IPEDS Use the Data](#) and appear as aggregated statistics in various Department of Education reports. [College Navigator](#) is updated approximately three months after the data collection period closes and DFRs will be available through the [IPEDS Use the Data](#) and sent to your institution's CEO at the end of 2025.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical	Digital/Electronic
Books	243,651	1,150,113
Databases		140
Media	11,126	83,368
Serials	5	176,833
Total	254,782	1,410,454
Library Circulation	5,004	85,966

Interlibrary Loan Services	Total interlibrary loans and documents provided to other libraries : 2291 Total interlibrary loans and documents received : 5868 Librarians : 4.00
Library Staff	Other Professional Staff : 0.00 All Other Paid Staff (Except Student Assistants) : 7.00 Student Assistants : 5.90

Expenses	Amount
Branch and independent libraries	0
Salaries and wages	633,752
Fringe benefits	291,487
Total materials/services expenses	295,422
Total operations and maintenance expenses	84,451
Total Expenses	1,305,112

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Library Collections/Circulation, Interlibrary Loan Services, and Library Staff				
Screen Entry	The number entered (1,150,113) is outside the expected range of between 612,858 and 1,138,164 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	difference in ebook numbers from previous year due to change in report to gather data			
Screen Entry	The number entered (83,368) is outside the expected range of between 97,411 and 180,905 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	digital media decrease is due to not having Naxos this past fiscal year.			
Screen Entry	The Librarians(4.00) is outside the expected range compared to Librarians reported in the prior year(6.00). Please correct your data or explain. (Error #15812)	Explanation	Yes	
Reason	There were 2 vacant positions in FY24 and one of those positions was eliminated. The other remains vacant since 2023.			
Screen: Expenses				
Screen Entry	The calculated value (295,422) is outside the expected range of between 300,892 and 501,486 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	All other operations and maintenance expenses is decreased from last significantly. In FY23 we purchased a specialized scanner and had furniture costs due to moving departments in the building. In FY24 we had no such special circumstances and returned to normal operational costs.			