IPEDS 2024-25 Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org
OMB NO. 1850-0582 v.33 : Approval Expires 8/31/2027
User ID: 55C0011

Academic Libraries 2024-25

Institution: University of Wisconsin-Madison (240444)

User ID: 55C0011

Overview

Academic Libraries Overview

Welcome to the IPEDS Academic Libraries (AL) survey component. The purpose of the AL component of IPEDS is to collect information on library collections, library staff, library expenses, and library services for libraries in degree-granting postsecondary institutions.

Data Reporting Reminders

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.

- Report all data for fiscal year (FY) 2024. Fiscal Year 2024 is defined as the most recent 12-month period that ends before October 1, 2024, that corresponds to the institution's fiscal year.

Changes to reporting:

No changes for the 2024-25 data collection period.

Coverage

Include data for the main or central academic library and all branch and independent libraries that were open all or part of the Fiscal Year 2024. Branch and independent libraries are defined as auxiliary library service outlets with quarters separate from the central library that houses the basic collection. The central library administers the branches. Libraries on branch campuses that have separate IPEDS unit identification numbers are reported as separate libraries.

Resources:

- To download the survey materials for this component: Survey Materials
- To access your prior year data submission for this component: Reported Data
- For more information about the previous survey: Academic Libraries Survey

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Screening Questions

ⓘ Were your annual total <u>library expenses</u> (including staff salaries and wages) for Fiscal Year 2024:

○   Less than $100,000   ◉   Greater than or equal to $100,000

Is the <u>library collection</u> entirely electronic?

◉   No   ○   Yes

Library Collections/Circulation, Interlibrary Loan Services, and Library Staff

Section I: For all degree-granting institutions with library expenses >0 and/or access to a library collection

NOTE - This section of the survey collects data on selected types of material. It does not cover all materials. Report the total number of each category held at the END of Fiscal Year 2024.

Library Collections	Physical	Prior Year Amount	Digital/Electronic	Prior Year Amount	Total
Books	5,474,428	5,436,577	3,204,309	2,952,058	
Databases			1,761	1,631	
Media	869,610	868,240	470,407	401,402	
Serials	309,146	308,144	351,728	347,116	
Total	**6,653,184**	**6,612,961**	**4,028,205**	**3,702,207**	**10,681,389**

ⓘ Library Circulation	90,533	86,244	6,091,806	6,225,928	**6,182,339**

Does your institution have Interlibrary Loan Services ?

○ No
◉ Yes

Interlibrary Loan Services		Number	Prior Year Amount
Total interlibrary loans and documents provided to other libraries	☑	59,160	39,773
Total interlibrary loans and documents received	☑	59,155	45,286

Does your institution have Library Staff?

○ No
◉ Yes

Library Staff	Number of FTEs	Prior Year Amount
Librarians	115.75	113.00
Other Professional Staff	47.30	46.00
All Other Paid Staff (Except Student Assistants)	78.40	72.00
Student Assistants	87.50	90.00
Total	**328.95**	**321.00**

You may use the box below to provide additional context for the data you have reported above.

Expenses

Section II: For degree-granting institutions with library expenses >= $100,000

Library expenses should be reported for the most recent 12-month period that corresponds to your institution's fiscal year that ends before October 1, 2024.

		Prior Year Amount
ℹ **Indicate the number of branch and independent libraries (exclude the main or central library).**	☑ 16	16

ℹ **Expenses**	**Amount**	
Total salaries and wages for the library staff	20,390,754	17,590,993

Are staff fringe benefits paid out of the library budget?		
○ No		
◉ Yes **Total Fringe benefits**	1,005,230	962,146

Materials/services expenses

	Amount	Prior Year Amount
One-time purchases of books, serial back-files, and other materials	8,790,457	1,875,420
Ongoing commitments to subscriptions	10,624,839	9,468,664
All other materials/services costs	107,362	83,507
Total materials/services expenses	☑ 19,522,658	11,427,591

Operations and maintenance expenses

	Amount	Prior Year Amount
Preservation services	89,995	102,491
All other operations and maintenance expenses	4,739,291	5,254,991
Total operations and maintenance expenses	**4,829,286**	5,357,482

	Amount	Prior Year Amount
Total Expenses	☑ **45,747,928**	35,338,212
Total Expenses (minus Fringe Benefits)	**44,742,698**	34,376,066

You may use the space below to provide context for the data you've reported above.

Prepared by

Prepared by

Reporting Reminders:
- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:					
○	Keyholder	○	SFA Contact	○	HR Contact
○	Finance Contact	●	Academic Library Contact	○	Other

Name: Julie Pohlman

Email: julie.pohlman@wisconsin.edu

How many staff from your institution only were involved in the data collection and reporting process of this survey component?
13.00   Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component?
Exclude the hours spent collecting data for state and other reporting purposes.

Staff member	Collecting Data Needed	Revising Data to Match IPEDS Requirements	Entering Data	Revising and Locking Data
Your office	15.00 hours	hours	1.00 hours	hours
Other offices	5.00 hours	hours	hours	hours

Summary

Academic Libraries Component Summary

The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your institution's Data Feedback Report (DFR). In addition, all data reported in IPEDS survey components become publicly available through the IPEDS Use the Data and appear as aggregated statistics in various Department of Education reports. College Navigator is updated approximately three months after the data collection period closes and DFRs will be available through the IPEDS Use the Data and sent to your institution's CEO at the end of 2025.

Please review your data for accuracy. If you have questions about the data displayed below or after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Library Collections/Circulation	Physical	Digital/Electronic
Books	5,474,428	3,204,309
Databases		1,761
Media	869,610	470,407
Serials	309,146	351,728
Total	6,653,184	4,028,205
Library Circulation	90,533	6,091,806

Interlibrary Loan Services	Total interlibrary loans and documents provided to other libraries : 59160 Total interlibrary loans and documents received : 59155
Library Staff	Librarians : 115.75 Other Professional Staff : 47.30 All Other Paid Staff (Except Student Assistants) : 78.40 Student Assistants : 87.50

Expenses	Amount
Branch and independent libraries	16
Salaries and wages	20,390,754
Fringe benefits	1,005,230
Total materials/services expenses	19,522,658
Total operations and maintenance expenses	4,829,286
Total Expenses	45,747,928

Edit Report

Academic Libraries

Source	Description	Severity	Resolved	Options
Screen: Library Collections/Circulation, Interlibrary Loan Services, and Library Staff				
Screen Entry	The number entered (59,160) is outside the expected range of between 27,842 and 51,704 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	ILL numbers are significantly higher than last year because UW System borrowing/lending (resource sharing) was not included in the figures last year.			
Screen Entry	The number entered (59,155) is outside the expected range of between 31,701 and 58,871 compared to the prior year value. Please correct your data or explain. (Error #15015)	Explanation	Yes	
Reason	ILL numbers are significantly higher than last year because UW System borrowing/lending (resource sharing) was not included in the figures last year.			
Screen: Expenses				
Screen Entry	The calculated value (19,522,658) is outside the expected range of between 8,570,694 and 14,284,488 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	The number for "One-time purchases of books, serial backfiles, and other materials" is much higher this year because ebook purchases were excluded from last year's figure.			
Screen Entry	The calculated value (45,747,928) is outside the expected range of between 28,270,570 and 42,405,854 compared to the prior year value. Please correct your data or explain. (Error #15027)	Explanation	Yes	
Reason	The number for "One-time purchases of books, serial backfiles, and other materials" is much higher this year because ebook purchases were excluded from last year's figure			
Screen Entry	The value of this field is outside the expected range. Please confirm that the data reported are correct. (Error #15020)	Confirmation	Yes	